USC Housing

WELCOME
2023

USC SUMMER HOUSING GUIDE
Applications for USC Summer Housing are available separately online at [housing.usc.edu](http://housing.usc.edu)
SUMMER TIMELINE

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT</th>
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</thead>
<tbody>
<tr>
<td>March 17</td>
<td>Priority application deadline for current residents</td>
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<tr>
<td>March 24</td>
<td>Priority application deadline for new applicants</td>
</tr>
<tr>
<td>March 31</td>
<td>Notification of assignment by e-mail for all current residents who are priority summer applicants</td>
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<tr>
<td>April 5</td>
<td>Last day for priority residents to confirm Summer Housing contracts online to prevent cancellation of their assignment</td>
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<tr>
<td>April 7</td>
<td>Assignments available on a first-come, first-served basis for all Summer Housing applicants throughout the summer</td>
</tr>
<tr>
<td>April 12</td>
<td>Deadline to Spring to Summer live-through housing arrangements</td>
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<tr>
<td>April 14</td>
<td>Deadline to request monthly billing (current USC residents only)</td>
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<tr>
<td>May 15</td>
<td>First day of Summer check-In</td>
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<tr>
<td>May 17</td>
<td>Summer Session classes begins</td>
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<tr>
<td>May 29</td>
<td>University Holiday</td>
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<tr>
<td>July 3-4</td>
<td>University Holiday</td>
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<tr>
<td>July 14</td>
<td>Deadline to request Summer to Fall live-through housing arrangements</td>
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<tr>
<td>August 8</td>
<td>Summer Session classes end</td>
</tr>
<tr>
<td>August 9</td>
<td>Last day of Summer Housing check-out by 5:00 PM</td>
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CUSTOMER SERVICE

Customer Service Centers (CSCs) are centrally located offices staffed with full-time professional, USC Housing staff members who serve several buildings. Check-in, check-out and making live-through arrangements are all conducted at the CSC for your Summer assignment. If you have any questions or concerns about your room or contract, please contact your Customer Service Center.

Cale and Irani Residential College CSC
929 W Jefferson Blvd., Los Angeles, CA 90089
P: 213.764.7906 | E: mailUVS@usc.edu

Century CSC
3115 S. Orchard, Los Angeles, CA 90089
P: 213.821.8400 | E: mailCAP@usc.edu

Troy CSC
3025 Royal St., Los Angeles, CA 90007
P: 213.743.8585 | E: mailTRH@usc.edu

The specific CSC serving the building for your Summer building will be listed in your assignment notification e-mail.

CONTACT INFO

If you have any questions, our Customer Service Representatives will be happy to help you. We’re reachable by mail, phone, fax and e-mail.

Summer Housing
USC Housing
University of Southern California
620 McCarthy Way, PSX-137
Los Angeles, CA 90089-1332

Phone: 213.740.2546
Phone: 800.872.4632
Fax: 213.740.8488
e-mail: housing@usc.edu
USC’s Summer Housing program is intended to support the academic activities of USC students and departments. Applicants must meet eligibility criteria to apply.

**ELIGIBILITY STATUS**

To be eligible for Summer Housing, you must meet one of the following eligibility requirements:

- Be a degree-seeking USC student
- Be enrolled in a USC summer session course
- Be an individual enrolled in or participating in a USC sponsored program or research
- Be a USC student who graduated in May 2023

In addition, you must be in good standing with the University and free of collection or academic holds and student conduct issues.

Upon application for USC Summer Housing, it is required that you send proof of eligibility by e-mail or in person in one of the following forms:

- Current valid USC ID
- Written acceptance confirmation of participation in a USC program from a sponsoring department, including a contact name, telephone number, and a ten digit USC ID number issued by that department. (See below) This proof may be submitted by e-mail, fax, mail, or in person.

Eligibility status determines how you will pay for your housing contract. (Please see ‘Payment Information’, pg 9)

**STUDENT IDENTIFICATION NUMBER**

In order to apply for USC Summer Housing, all applicants need a ten digit USC identification number which will be used to process and make your housing application and assignment. This identification number is required to use our online application; applications submitted by mail without an identification number can not be processed.

If you do not already have a ten digit USC identification number, you must contact the USC Program Coordinator for your summer program prior to applying for Summer Housing.

**AGE REQUIREMENT**

Residents must be 18 years or older to live in university housing over the summer. Applicants younger than 18 must be part of a conference or program group arranging housing through Conference Services. (See ‘Summer Group Program Housing Requests’ pg 6)

**FAMILY HOUSING**

USC Summer Housing is for single students only, and all housing for two or more is for a single gender. Unfortunately, married couples and single parents with a child or children cannot be accommodated.

**COVID-19 VACCINATION REQUIREMENT**

All applicants must meet the University’s vaccination requirement to be considered for USC Housing. Information can be found at the University’s website at https://we-are.usc.edu/.

<table>
<thead>
<tr>
<th>ELIGIBILITY STATUS</th>
<th>PROOF OF ELIGIBILITY</th>
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</thead>
<tbody>
<tr>
<td>Degree-seeking USC student</td>
<td>Current USC student ID card</td>
</tr>
<tr>
<td>Summer session student</td>
<td>Limited status USC ID card</td>
</tr>
<tr>
<td>Participation in a USC-sponsored program</td>
<td>Written acceptance confirmation of participation from a sponsoring USC department (including a contact person and phone number) and a ten digit USC ID number</td>
</tr>
</tbody>
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This guide provides comprehensive information for applicants applying for USC Summer Housing, including eligibility requirements, identification number procedures, age criteria, and vaccination guidelines. It also mentions the availability of specific housing options like family housing and the importance of verification through written acceptance confirmation from a sponsoring department.

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The guide emphasizes the necessity of meeting University vaccination requirements and the provision of a ten digit USC identification number, which is crucial for processing online applications. It also highlights the enforcement of age restrictions for housing eligibility, ensuring that residents are 18 years or older. With these details, applicants are well-informed about the necessary steps and requirements to apply successfully for Summer Housing at USC.
Staying in Summer Housing is more than just having a place to sleep. USC offers a number of services that can make your time with us safer and more enjoyable.

**USCard - 213.740.8709**
Simplify your summer with the USCard, an ID card that can be used as a debit card on campus, and more importantly, is required to gain entry to your housing assignment. Getting your USCard right away is important, because you’ll need it to move in. Check the USCard website [www.usc.edu/uscard](http://www.usc.edu/uscard) for information about obtaining your card.

**Cashier’s Office - 213.740.7471**
The University’s Cashier’s Office is located in Student Union 106 on the main campus. Hours are 9:00 a.m. until 5:00 p.m., Monday through Friday. Summer residents who are required to pay for their rent prior to check-in will need to contact them in person or by phone to pay for their rent before arriving.

**Parking - 213.740.3575**
Limited parking is available near all apartments. Parking permits may be obtained for a fee after you arrive. To obtain more information about on-site parking at your assigned building, please contact USC Transportation by phone or check their website [www.usc.edu/transportation](http://www.usc.edu/transportation).

**USC Bus Service - 213.740.3575**
USC offers a shuttle service providing safe transportation to all University owned Summer Housing buildings throughout the day and evening. In addition, a free Campus Cruiser service, operated by USC Transportation, is also available after 5:00 p.m. until 2:00 a.m.

**Dining Services - 213.740.0259**
A variety of dining options are available on campus during the summer and meal plans will be offered. Please consult the USC Hospitality website at [www.usc.edu/hospitality](http://www.usc.edu/hospitality) for hours and locations available this summer.

**Guest Housing - 213-821-8379**
Guest Housing accommodations are available from June 5 - July 28, 2023 on a first-come, first-served basis in Cardinal Gardens Apartments. Spaces are limited and subject to availability.

Located on the corner of Hoover St and Jefferson across from the main campus, Cardinal Gardens offers one and two-bedroom air-conditioned apartments for long term stays (up to a maximum of 29 nights). Although the facilities have kitchens, kitchenware and supplies are not included. Linens, changed weekly, are provided. On-site parking is available for an additional fee. To make a reservation, please go online to [usc.irisregistration.com/Form/usc-guest-housing](http://usc.irisregistration.com/Form/usc-guest-housing) to register and make your request.

For more information on apartment-style guest housing during summer 2023, please contact the Summer Conference Office at (213) 821-8379 or by email at summerco@usc.edu

**Public Safety - 213.740.6000**
The USC Department of Public Safety and Residential Protection personnel monitors each complex. A computerized entry and monitoring system is installed in most USC Housing facilities. This system helps promote the safety of your “home away from home” while maintaining freedom and convenience.

**Recreational Sports - 213.740.5127**
With their USCard summer residents may purchase a guest pass granting access (day, week, month or extended length) to USC’s convenient on-campus recreational facilities and sports programs. A weight room, personal trainers, basketball and racquetball courts, sauna, jacuzzi, Olympic-sized pool, basketball and softball leagues, and golf outings are just some of the activities offered.

**Residential Support and Programs**
The Office for Residential Life provides live-in staff who will assist with your summer stay and offer a variety of programs throughout the summer.
HOW TO APPLY

The online application is the fast and convenient way to apply for USC Summer Housing.
Get started by going to our online application page at housing.usc.edu

Eligibility Status
Non-USC degree seeking students must provide proof of affiliation with USC in order to be considered for Summer Housing. (See ‘Eligibility,’ pg 2) While applicants may complete an application prior to providing proof of eligibility, they cannot be assigned housing without it. Delay in submitting proof can affect an applicant’s assignment and when it is made.

Registration
In order to complete an application for Summer Housing, you must have a ten-digit USC identification number. (See ‘USC Student Identification Number,’ pg 2.)

You will need to register and create a USC Housing account before accessing our website services. By creating this account, you will be able to use the website to complete a Housing application, learn about your Housing assignment, search for roommates and more.

If you already have an active USC Housing contract or application, you will not need to register for a new account.

USC Housing Application
After you've logged in to your USC Housing account, click on “USC Housing Application” to get started.

Terms
Select the Summer Housing contract period that suits your needs. (See ‘Length of Contract,’ pg 5)

Application
Completing this section will create a profile that will assist us in assigning you the best housing choice.

When asked to indicate your class standing, current Housing residents and USC students with active Housing applications should indicate their class standing for Fall 2023. Other applicants should select the class standing that reflects their class standing at their home institution.

Housing Preferences
First select your eligibility status: current USC student, current USC faculty or staff, or summer, non-USC student. Next, select five housing choices, in order of preference. For example, your first choice should be the place that you most want to be assigned. Be sure to only select from the buildings which are available for Summer Housing (see pg 13). You can use the building descriptions in this brochure or on our website to help you decide which is best for you. Please note that Summer Housing assignments are made based on availability, so your requests cannot be guaranteed.

Application Fee
We cannot process your Housing application without the $55 non-refundable application fee, which cannot be waived. Non-USC degree seeking applicants will be required to pay the application fee by credit card. Current residents should skip this screen, the fee will be charged to their student accounts.

After this, your Summer Housing application is complete. We will send you an email confirming its receipt.

Roommates (Optional)
If there’s a specific person you’d like to live with, you’ll need their ten digit student ID number or screen name. Enter this information on the Add New Roommate page. Use the ‘Search for Known Roommates’ option to find them and then create a roommate group to request to live together.

If you don’t have a roommate in mind, our roommate matching process (online only) will help you find potential roommates, based on the information in your profile. If you want to use the Roommate Search and Message feature, check the box in the “Profile” section of your application to allow your profile to be viewable. You will also need to create a screen name to be used in the roommate matching process. You will be able to search for roommates between the time that you apply and receive your housing assignment

You can use screen names to anonymously contact someone that you think may be a good roommate match for you. If you agree that you are compatible, you and your potential roommate should log on to our system to confirm your group request. Potential roommates will be limited to Summer applicants of your gender who selected the same Summer Housing contracting period that you did. While we will try to honor roommate requests, they are not guaranteed.

Applying by Written Application
Our online application process is fast, easy and secure. However, written applications are also available. Paper applications are available at the central USC Housing Office or can be emailed on request.

Complete the written application with the required information, including contract period and housing preferences. For non-USC degree seeking applicants, proof of eligibility should be attached to the application. Return the form, along with the $55 non-refundable processing fee to: USC Housing, 620 McCarthy Way, PSX-137, Los Angeles, CA 90089-1332. Payment should be in the form of a check or money order in U.S. currency, drawn on a U.S. bank. We cannot accept cash or credit cards. Please make the check or money order payable to “USC Housing” and include your name and ten digit USC ID number on the bottom-left corner. Staple the check to the application. Your form will not be accepted if submitted without the application fee. USC Housing Office will send you a receipt to let you know that your application was received. Your application date will be the date your form is received in our office—not the postmark date. We will contact you by e-mail when we have assigned your housing.

The roommate matching process is only available through our online application.

USC "Maymester" if you are participating in a USC Maymester program, please visit the USC Housing website for more information.
SUMMER HOUSING CONTRACT PERIODS

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<th>Period</th>
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<tr>
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<td>May 15 – August 9</td>
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<td>June 2 – August 9</td>
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<tr>
<td>June 16 – August 9</td>
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Length of Contract

In order to provide residents with the flexibility to match contract dates with their needs, we have provided a list of contract periods from which to choose. (Please see table to left.) Applicants request the length of their contract by selecting from this list when completing their Summer Housing application.

You will be responsible for the entire term of the signed housing contract, so please select your dates carefully.

The dates selected will determine the length of your legal contract. While you may check in later than the contract start date, and check out earlier than the contract end date, this will not affect the term of the contract. You will be responsible for the rent as indicated on the contract, whether or not you occupy the space.

Arrivals earlier than the contract start date will not be permitted.

Live-Through Arrangements

“Live-through” housing is available for USC Housing residents needing a place to stay between the end of their Spring 2023 contract and the start of their summer contract, or the end of their summer contract and the start of their Fall 2023 contract. Such stays must be approved by the appropriate Customer Service Centers for the assignments involved.

Students holding Spring 2023 contracts and requiring a place to stay from May 10 to the start of Summer Housing on May 15 will need to complete an authorized “Late Vacate Request” form, obtained from their current CSC. The form must be submitted to their current CSC no later than April 12.

Residents holding Fall 2023 contracts and requiring a place to stay from the end of Summer Housing on August 9 to August 16, must complete an authorized “Late Vacate Request” form, obtained from their current CSC. The form must be submitted to their current CSC no later than July 14.

Summer to Fall live-throughs will require relocation before August 16 if the Summer and Fall assignments differ. A live-through fee of $25 per night will be assessed for the interim days of approved live-through stays.

Building Improvements

Summer is our time for getting our buildings in shape and making improvements to them. Please be advised that USC Housing will have numerous maintenance and improvement projects occurring during the summer. You will be notified beforehand of any projects specifically affecting your building. We apologize in advance for any inconvenience this may cause.
Consolidation
To maximize the space available for summer residents, USC Housing reserves the right, under the terms of the housing contract, to require a resident at any time during the term to move from their space/apartment originally assigned to a different space/apartment.

USC Housing Senior Managers or their CSC staff may reassign residents in the event of spaces becoming vacant within an apartment or building used for summer 2023 assignments. For example if two residents are each living in separate one bedroom apartments without a roommate, Housing staff may reassign them into one apartment. Some residents may be required to move from their current Spring 2023 assignment into a different room for their Summer 2023 assignment if the CSC staff need to consolidate spaces.

Cancellation and Release Procedures
All cancellation requests must be in writing and are subject to review by USC Housing. Cancellation request forms may be printed out from “Application & Assignment” section of our website at housing.usc.edu. Please note that the $55 Application Processing Fee is non-refundable, even if cancellation of a Summer Housing application or assignment is granted. Be sure to ask for a receipt card for your records to confirm the date we received your request.

Cancelling an Application
Applications may be cancelled at any time before an assignment has been made by submission of a written and signed request.

Cancelling an Assignment
Once you have a summer assignment, you may request cancellation any time prior to confirming the contract. Let us know as soon as possible if you will no longer need the space assigned to you so we can offer it to another applicant.

Requesting Release from a Confirmed Contract
Once you have confirmed your assignment, your contract is a legally binding document. If extenuating or unanticipated circumstances arise after you have confirmed, you may request release from your summer contract. Requests are submitted to the USC Housing Services Office and granted only in select, restricted, circumstances. Please contact the central Housing office for additional information on requesting cancellation.

Because registration for classes is not a requirement for eligibility for Summer Housing, non-registration for classes is not a valid reason for release from your contractual obligation. Such requests will not be granted. (Please see subsection B, ‘Summer Session Housing’ of your living agreement.)

If a release is granted, the resident must secure a “Contract Release” form from USC Housing before the contract will actually be cancelled. If you have already checked-in to your Summer Housing assignment, this form should be shown to the Customer Service Center when you check out. Please keep your copy for your records. If contract release is granted, the Confirmation Payment will be forfeited and the resident will be responsible for rent through to the end of the month in which the cancellation request was received and approved or the end of the month in which the unit was fully vacated and keys returned, whichever is later.

Summer Group Program Housing Requests
USC Housing is happy to provide conference housing accommodations for those that require group arrangements. Our Conference Services office is a “one stop shop” for housing, conference meeting space, meals, transportation, and group billing.

Please contact: Myrna Jones, Conferences Services Manager for USC Housing by e-mail at summerco@usc.edu
ASSIGNMENTS

Your Summer Housing assignment will depend on where you request to live, space availability, and when you turn in your application.

Single bedroom accommodations are in high demand and short supply, so the probability is that you will have more than one roommate.

If you meet the March 17 priority deadline, you’ll have the best chance of getting the assignment you want. Unfortunately it is not possible to guarantee that we will be able to assign you to one of your choices.

Priorities
Priority for summer assignments will be:

- First Priority - Current USC Housing residents who apply before the March 17 deadline.
- Second Priority - New applicants applying by March 24
- General Summer Housing Applicants - All applicants applying after March 24 will be assigned on a first-come, first-served basis.

Your assignment will be as close to your requests as possible, based on availability and eligibility; however, there is a possibility that this contract may not match any of your building preferences.

First Priority – Current USC Housing Residents
All current Spring 2023 Housing residents who apply for Summer Housing and pay the $55 Application Fee by March 17, will be assigned first. Assignments will be offered using the following criteria, in the order listed:

- Applicants who wish to stay in the same building and room type as their Spring 2023 assignment, if the building is open for Summer Housing.
- Applicants who wish to move into the same building and room type as their Fall 2023 assignment, if the building is open for Summer Housing.
- Length of stay in Summer Housing (applicants requesting longer contracts have priority over those applying for shorter contracts).
- Application date.

Second Priority – Summer Applicants New to USC Housing
All applicants new to USC Housing are encouraged to apply online by March 24, 2023 for the best Summer Housing selection. These new applicants will be included in the second assignment group. These assignments will be offered using the following criteria, in the order listed:

- Length of stay in Summer Housing (applicants requesting longer contracts have priority over those applying for shorter contracts).
- Application date.

First-Come, First-Served – General Summer Housing Applicants
Current university housing residents and new residents submitting applications after March 17 or March 24 respectively, will be housed on a first-come, first-served basis, with assignments being offered based on space availability.

Contracting
Contracting for Summer Housing will be done online. Applicants will be sent an e-mail instructing them to go to our website, log on, and confirm their summer contract. Applicants unable to access the Internet may come to the central Housing Services Office, 620 McCarthy Way, PSX-137, Los Angeles, CA 90089 to request a printed contract to sign.

Current USC Housing Residents Who Applied by the March 17 Deadline
These applicants will be notified by e-mail on March 31, 2023 that they have a summer assignment pending and directed back to our website to log on to confirm their contract. The contract must be confirmed by April 5 or the assignment will be cancelled.

Current USC Housing Residents Who Apply after March 17 and All Other Applicants
These applicants will be notified by e-mail when their assignment is made and directed back to our website to log on to confirm their contract. The contract must be confirmed by the deadline provided or the assignment will be cancelled. Non-USC applicants must also pay the $400 summer Confirmation Payment by their deadline.
CHECK IN & CHECK OUT

You will check-in and check-out at the Customer Service Center serving your Summer Housing building. The address and phone number of that office will appear in the e-mail you receive informing you of your summer assignment.

Check-In
Check-in is only permitted Monday through Friday, 9:00 a.m. to 4:00 p.m. If you are not a USC student, please allow time to settle your housing fees and obtain a USC ID card prior to checking-in.

Before you may check in, you must have confirmed your contract online or signed a paper contract. (See ‘Contracting’ on pg 7.)

When checking into a Summer Housing assignment, a valid USC photo ID will be required of all residents. Since it serves as an electronic key to gain access to your assigned building, you will also need this card to move in. Please contact the USCard office (see ‘USCard’ on pg 3) for instructions on how to obtain your card.

Non-USC students must present proof of payment for all rental fees before they may check-in to their Summer Housing assignment. All rental fees must be paid prior to check-in (see ‘Payment Information’ on pgs 9-10 for details). Please request a receipt when making payment and present it to a Housing Customer Service Representative so that you will be permitted to check-in to your summer assignment.

Due to the extremely short period of time between Spring check-out and Summer check-in, no check-in prior to May 15, 2023 will be permitted. If you are a current resident living through from Spring housing, you will need to coordinate check-in with the CSCs of your Spring assignment and your Summer assignment. Please see ‘Livethrough Arrangements’, on pg 5 for details.

Check-Out
Check-out is permitted Monday through Friday, 9:00 a.m. to 5:00 p.m., at the Customer Service Center serving your building. You will not be considered to have checked-out until you have completely vacated the room and all of your room keys have been returned. Failure to properly check-out may result in late vacate charges of $200 a night and a lock change fee of at least $75 being assessed to you.

While you need to check out on or before the last day of your contract, please note that turning in your keys does not mean that you have been released from your contract. (Please see ‘Cancellation and Release Procedures’ on pg 6.) If you decide to check out prior to the end of your contract, you are still responsible for the terms and financial obligations of the contract.

NEW TO USC?
FOUR EASY STEPS TO CHECK-IN

1. Be sure to confirm your contract online or sign a paper contract.
2. Get your ID card at USCard
3. Settle your housing contract balance (see pgs 9-10)
4. Go to the Customer Service Center with your USCard, ID card and proof of payment to pick up your keys.
Paying for Summer Housing
There are several types of fees and charges associated with your Summer Housing contract. All housing fees and rent charges must be paid before summer residents may check in.

Application Processing Fee
A $55 non-refundable Application Processing Fee is due with your application. No application will be processed without this payment.

- Current residents applying on our website will automatically have this fee charged to their student account. Non-residents applying on our website must pay by credit or debit card using the payment feature of the online process.
- Anyone submitting a paper application must pay by cashier's check or money order drawn on a U.S. bank, in U.S. currency, and made out to “USC Housing.”

Contract Confirmation Payment
If you decide to accept the assignment, you must pay a $400 summer Contract Confirmation Payment. This payment will be credited to your USC account upon fulfillment of the terms of the contract. Please contact the Cashier’s Office one week prior to the end of your contract to request a refund check. If a request for cancellation or early termination of your contract is granted, the Contract Confirmation Payment will not be refunded.

- Current residents confirming their contract on our website will automatically have this payment charged to their student account. Non-residents confirming their contract on our website must pay online by credit or debit card.
- Any applicant choosing to sign a paper contract must pay the confirmation payment at the time they sign the contract. Payment must be in the form of a cashier’s check or money order drawn on a U.S. bank, in U.S. currency, and made out to “USC Housing.”

Contract Balance Charge
How you pay for your summer rent charges will depend on your Summer Housing status. All contract balance payments must be made to the University Cashier’s Office, not the USC Housing office.

Rent
Rents differ based on the building and room type of the assignment. Please refer to the Building Descriptions and Rents section on page 14 for the rate for a specific assignment. In determining the cost of a summer contract, the monthly rent listed is prorated based on the start and end dates of the contract. This prorated daily rate is calculated by dividing the monthly rental rate by 30.

Contract Balance for USC Students or Non-USC Students Registered for Summer Classes

- USC Students - All payments due for Summer Housing, including the initial $55 Application Processing Fee, $400 Contract Confirmation Fee, and the rent for the entirety of your stay will be billed directly to you by the USC Cashier’s Office.
- Non-USC Students enrolled in summer classes - The $55 Application Processing Fee and $400 summer Contract Confirmation Fee must be paid online, by credit card, during the application and assignment process. The rent for the entirety of your stay will be billed directly to you by the USC Cashier’s Office.

Your bill will be e-mailed in time for you to settle it prior to check-in. You may pay online, by mail, in person at the Cashier’s Office on the University Park Campus or over the phone by calling (213) 740-7471. You may also learn about your payment options at https://sfs.usc.edu/payment/.
Contract Balance for All Other Applicants (Including USC Faculty and Staff)
Any resident who is not a current degree seeking USC student is required to pay the entire cost of their summer contract rent to the USC Housing Office, 620 McCarthy Way, PSX 137, Los Angeles, CA 90089-1332, prior to check-in. You may make payment in the form of cashier’s check or money order. No personal checks, cash or credit cards will be accepted. Payments in advance are not refundable. You must request a receipt when making payment and present it to a Housing Customer Service Representative before you will be permitted to check-in to your summer assignment. In order to simplify checking-in, we encourage you to make your contract payment before you arrive.

<table>
<thead>
<tr>
<th>Resident: All others</th>
<th>When Paid: Prior to check-in</th>
<th>Paid to: USC Housing Office</th>
<th>Acceptable: - Money order - Cashier’s or certified check</th>
<th>Not Acceptable: - Personal check, cash &amp; credit card</th>
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<tbody>
<tr>
<td>Resident: Non-USC students enrolled in summer classes</td>
<td>When Paid: Prior to check-in</td>
<td>Paid to: University Cashier’s Office</td>
<td>Acceptable: - Money order - Cashier’s or certified check</td>
<td>Not Acceptable: - Personal check, cash &amp; credit card</td>
</tr>
<tr>
<td>Resident: USC students</td>
<td>When Paid: Prior to check-in</td>
<td>Paid to: University Cashier’s Office</td>
<td>Acceptable: - Personal check - Money order - Cashier’s or certified check</td>
<td>Not Acceptable: - Cash &amp; credit card</td>
</tr>
</tbody>
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Late Vacate and Lock Change Charges
You are required to check-out of your assigned space by 5:00p.m. on the last day of your contract. Failure to do so will result in the assessment of an unauthorized late vacate charge of $200 per space for each night past your contracted end date that the keys are not returned to your Customer Service Center.
You may also be subject to charges of at least $75 for a lock change, if the keys to your apartment are not returned to your Customer Service Center upon the expiration of your contract.

ITEMS INCLUDED IN SUMMER RENT
The following items are included in summer rent in all buildings:
- Utilities (gas, water, electricity)
- Internet (wireless/Ethernet)
- Cable (including premium channels)
Our Summer Housing offers a variety of different room types, which are described below. All of our Summer Housing is in University apartment buildings; residence halls are used for other purposes during the summer. Please refer to the Building Description and Rents section to find which room types are available in specific buildings.

**Studio**

Studios accommodate one or two people. This room type has a combined living/sleeping area, a bathroom and a full kitchen.

**One Bedroom**

One bedroom apartments accommodate one, two or three people. This room type includes a living room, a bedroom and a full kitchen.

**Two Bedroom**

Two bedroom apartments accommodate two or four people depending on the specific room type. This room type includes a living room, two bedrooms and a full kitchen. Some two bedroom have two bathrooms.

**Two Bedroom Single/ Double**

This type of two bedroom apartment accommodates three people. One resident lives in the smaller bedroom and two are assigned to the larger. This room type includes a living room, two bedrooms and a full kitchen.
Small Two Bedroom

These apartments accommodate two residents, each in their own bedroom. This room type includes a bathroom, two small bedrooms, and a kitchenette with a sink, oven and stove.

Two Bedroom Loft

This small format two bedroom apartment accommodate four residents. The beds are lofted over the residents’ desks and dressers. This room type includes a bathroom, two small bedrooms and a kitchenette with a sink, oven and stove.

Three Bedroom

These large apartments house six residents in three double bedrooms and have two full bathrooms.

ACCOMMODATIONS

All apartments are fully furnished with basic items (desks, chairs, sofas, tables and refrigerators and stoves in full kitchens) appropriate to the floor plan. All have extra-long twin beds, requiring 36” by 80” sheets.

Although room configurations are sometimes adjusted to provide the most convenience and options to summer residents, all apartments are furnished as they are used for housing purposes during the academic year. We apologize for any inconvenience this may cause, but these rooms must remain set up in this manner and no furniture will be removed.

Household items, cooking equipment, appliances and linens are not provided. Summer residents will need to provide these items themselves.

Free Ethernet/wireless connections and free basic cable are included in the rental charges. Residents will need to bring their own digital-ready TVs. Each building provides laundry facilities with credit card-operated washers and dryers.
Please see the map on the inside back cover for locations.

- All rents listed are per person
- Utilities are included in summer rent
- Parking is not included in the listed rents

### CALE AND IRANI (UVS-CIC)

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>MONTHLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Bedroom (2 Person)</td>
<td>$1,530</td>
</tr>
<tr>
<td>Two Bedroom SM (2 Person)</td>
<td>$1,530</td>
</tr>
<tr>
<td>Two Bedroom (3 Person)</td>
<td></td>
</tr>
<tr>
<td>- Single</td>
<td>$1,600</td>
</tr>
<tr>
<td>- Double</td>
<td>$1,410</td>
</tr>
<tr>
<td>Two Bedroom (Loft) (4 Person)</td>
<td>$860</td>
</tr>
<tr>
<td>Two Bedroom (4 Person)</td>
<td>$1,345</td>
</tr>
<tr>
<td>Two Bedroom (Dble Bath) (4 Person)</td>
<td>$1,435</td>
</tr>
<tr>
<td>Three Bedroom (Dble Bath) (6 Person)</td>
<td>$1,325</td>
</tr>
</tbody>
</table>

### CARDINAL ‘N GOLD (CNG)

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>MONTHLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Bedroom (2 Person)</td>
<td>$1,195</td>
</tr>
</tbody>
</table>

FEATURES: Air-conditioning, patio with BBQ area and onsite parking.

737 West 30th St
Served by: Troy CSC
213.743.5288
### CENTURY (CAP)

3115 South Orchard  
Served by: Century CSC  
213.821.8400  

**FEATURES:** Air-conditioning, swimming pool, basketball and volleyball courts, recreation room, on-site parking and convenient location close to campus. All bedroom furniture is lofted.

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>MONTHLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Bedroom (2 Person)</td>
<td>$1,285</td>
</tr>
<tr>
<td>Two Bedroom (4 Person)</td>
<td></td>
</tr>
<tr>
<td>- Small bedroom</td>
<td>$1,145</td>
</tr>
<tr>
<td>- Large bedroom</td>
<td>$1,225</td>
</tr>
</tbody>
</table>

### LA SORBONNE (LAB)

1170 W. 31st Street  
Served by: Century CSC  
213.821.8400  

**FEATURES:** Air-conditioning, patio with BBQ area and onsite parking.

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>MONTHLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Studio (1 Person)</td>
<td>$1,460</td>
</tr>
<tr>
<td>One Bedroom (2 Person)</td>
<td>$1,310</td>
</tr>
</tbody>
</table>

### TROY HALL (TRH)

3025 Royal Street  
Served by: Troy Complex CSC  
213.740-8585  

**FEATURES:** Central air-conditioning, recreational facilities, grass and hardscaped central courtyard, fitness center, study rooms, and customer service center on-site. Only one floor will be available.

<table>
<thead>
<tr>
<th>ROOM TYPE</th>
<th>MONTHLY</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Bedroom (2 Person)</td>
<td>$1,125</td>
</tr>
<tr>
<td>Two Bedroom Double Bath (4 Person)</td>
<td>$1,085</td>
</tr>
</tbody>
</table>
Smoke-free Environment Policy
The University has a smoke-free policy to meet the needs of residents who prefer to live in a smoke-free environment. Therefore, all University Park (on-campus), North University Park (off-campus) and Health Sciences Campus housing facilities are smoke-free environments, where smoking is not allowed even with roommate consent or if the resident is the sole occupant of the residence hall or apartment. All common areas, including apartment balconies, of any housing facility are also designated as non-smoking areas.

Health and Safety
The room/apartment must be kept reasonably clean and obstruction-free so as not to promote pest infestation or other health and safety concerns. Housing Staff members may conduct inspections during your occupancy to ensure that these standards are being met.

Guest Policy
For health and safety reasons, residents are not permitted to have any person in their apartment that is not an official occupant of that apartment. This includes parents, guardians, siblings and other relatives. The University reserves the right to require guests of residents to leave if they are in violation of University regulations, federal, state or local laws, and/or are disturbing other residents.

Luggage/Packages
Luggage not brought in-hand should be sent prepaid to arrive after you check-in. Storage space is not available, and the University cannot accept delivery of luggage or packages arriving before you check-in.

PROHIBITED POSSESSIONS
The following are some of the items not permitted in University facilities: cooking equipment and appliances (except in apartments with kitchens), electrical appliances which are not UL approved and labeled, halogen (torcheire) lamps, hoverboards, pets, pianos, explosives, fireworks, flammable materials, firearms and other weapons, such as gas or spring operated guns. Illegal drugs are not permitted.

Alcoholic beverages are not allowed in accordance with the law and University policy (except in rooms contracted to residents of age 21 or over).

(See sections 'P - Prohibited Behavior' and 'Q Prohibited Possessions' of the living agreement for details.)