

Summer Housing
CANCELLATION REQUEST

Student Information:

Name: _____

USC ID#: _____

Phone #: _____ E-mail: _____

Gender: ___ Male ___ Female ___ Other

Status: ___ Returning Resident ___ New Student

Class Standing: ___ Freshman ___ Undergraduate ___ Graduate

Contract Status:

- _____ I have NOT received or been notified of a pending USC housing assignment, and wish to cancel a previously submitted application.
- _____ I have received or been notified of a pending USC housing assignment, but will not be returning or electronically confirming a signed contract, and request cancellation of my assignment.
- _____ I have previously signed or electronically confirmed a USC housing contract, but have been approved for cancellation of my contract.

Cancellation Terms and Additional Information:

This cancellation form applies *only* to applications or contracts prior to the start (or move in) date of the term being considered.

In most circumstances, cancellation is not an option for Summer Housing contracts. Contract cancellations are granted to students only under select qualifications and such qualifications are limited.

In ALL cases the application processing fee is non-refundable.

The Contract Confirmation Payment will *not* be refunded.

Please refer to the Living Agreement document presented at the time of contracting for terms and conditions related to cancellation of signed contracts and refunds of Contract Confirmation Payments.

Student Signature: _____ Date: _____

My signature indicates that I have read and understand the above information.

When completed, this form should be delivered to:

USC Housing Services
620 McCarthy Way
PSX 137
Los Angeles, CA 90089-1332