Cancellation Request

Student Information:

Name: _____________________________________________
USC ID#: _________  _________  _________
Phone #: ___________________________ E-mail: ____________________
Gender: ___ Male ___ Female ___ Other
Status: ___ Returning Resident ___ New Student
Class Standing: ___ Freshman ___ Undergraduate ___ Graduate ___ Family Housing

Contract Status: (check one)

This cancellation is for:

_____ Academic Year 2020/2021  _____ Spring 2021
_____ Graduate Academic Year 2020/2021  _____ Graduate Full Year 2020/2021

_____ I have NOT received or been notified of a pending USC housing assignment, and wish to cancel a previously submitted application.

_____ I have received or been notified of a pending USC housing assignment, but will not be returning or electronically confirming a signed contract, and request cancellation of my assignment.

_____ I have previously signed or electronically confirmed a USC housing contract, but have withdrawn from the university and request cancellation of my contract.

_____ I have previously signed or electronically confirmed a USC housing contract, but meet the qualification and deadlines for release from my contract and now request cancellation of my contract. (Not applicable to Spring 2021)

Cancellation Terms and Additional Information:

This cancellation form applies only to applications or contracts prior to the start (or move in) date of the term being considered. Request for release from a current contract must be done on the appropriate form available at the USC Housing central office.

Contract cancellations are granted to students who meet the qualification and deadlines specific to the term of the contract. Such qualifications are limited and vary according to the term of the contract.

Please refer to the Living Agreement document presented at the time of contracting for terms and conditions related to cancellation of signed contracts and refunds of Contract Confirmation Payments.

Student Signature: _____________________________________________ Date: _______________________

My signature indicates that I have read and understand the above information.

When completed, this form should be delivered to:

USC Housing Services
620 McCarthy Way
McCarthy Way Parking Structure (PSX) 137
Los Angeles, CA 90089-1332