



Fall Check-Out & Winter Break

As the end of fall semester approaches, you should begin preparing for the winter break. If due to December graduation, a semester-away program or spring contract release, you will not be returning for Spring 2020, you need to begin planning for your check out from USC Housing. Taking preliminary steps now will help you successfully complete finals and enjoy the winter break.

WINTER BREAK

Winter Break begins Wednesday, December 18th at 5:00 pm, the last day of the fall semester, and ends Thursday, January 9th, 2020 at 8:30am when residence halls and suites reopen.

All residence halls and suite-style buildings will close during the break. Residents do not need to move out their belongings, but may not stay in nor have access to their rooms during that time.

- **If you have an afternoon final on December 18th or travel arrangements pre-booked on December 19th, you can stay in your room an additional night at no charge. So we may verify this need and accurately report occupancy for that night to DPS and Res-Ed, you must make arrangements with the Customer Service Center (CSC) for your housing assignment and submit a late vacate request.**

Apartments do not close over the break and may be occupied throughout the period.

FALL CHECK-OUT INFORMATION

If your housing contract ends at the end of the fall semester, and you will not be returning to housing for the spring, here is some important information.

Check-Out Dates

Housing contracts for residence halls and suites end at 5:00pm on December 18th.

Housing contracts for apartments end at 5:00pm on December 20th.

Late Vacate

If for some reason you need to stay past the December 20th contract end date, you must make arrangements with the Customer Service Center (CSC) for your housing assignment and submit a late vacate request. Once your request has been submitted, your CSC will let you know if it can be accommodated. An approved late vacate request carries a \$75/night fee charged to your student account.

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Additional Information

If you have any questions about check-out procedures, please contact your CSC for more details. They will be able to assist you in making your plans.

Thank you for choosing USC Housing!